

# Learning Coach Job Description

## LEARNING COACH

### Lead Responsibilities

#### *Leadership*

- Lead students in synthesizing workplace/service learning experiences
- Coordinate family outreach e.g.. Home visits, calls, etc.
- Coordinate field experiences e.g.. college exposure, internships etc.

#### *Facilitation*

- Lead CORE and Rites of Passage (advisory and social and emotional skill building block)
- Design and facilitate College and Career learning experiences
- Design and lead Selectives (electives designed with student input)
- Push-in to Targeted Support (small group skill development) and content courses

#### *Student Support*

- Advise 1:1 and group of students
- Implement hands-on social, emotional and workplace learning support
- Monitor attendance and motivate
- Implement Restorative Justice plan
- Serve as 1st responder for student crisis

#### *Professional Learning and Planning*

- Develop College and Career learning blocks in collaboration with all Learning Coaches, led by Youth Development Director
- Participate in professional development opportunities and planning sessions with colleagues

### Preferred Skills and Experiences

- Develops relationships with youth and families
- Possesses an adaptive mindset
- Collaborates with colleagues
- Collaborates with community based organizations
- Uses various forms of technology
- Applies restorative justice practices/protocols
- Ability/willingness to establish a school culture and community that is culturally relevant and responsive

### Qualifications

Applicants should have one of the following.

- Bachelor's Degree in related field preferred.
- Associate's Degree and at least two years of experience working with youth, families and communities.
- At least three years experience working with youth, families and communities.